

# SHELLHARBOUR SURF LIFE SAVING CLUB INC REGULATIONS, BY LAWS AND POLICIES

## 1. MAKING OF REGULATIONS, BY-LAWS AND POLICIES

- (a) A general meeting or a Management Committee meeting of the Club may, by resolution, make by-laws, regulations or policies not inconsistent with Club and the Surf Life Saving Association Rules, for or with respect to any matter that by these rules is required or permitted to be described by-laws, or that is that are considered necessary or convenient to be prescribed for the just and efficient administration of the Club Such Regulations, By-Laws and Policies of Shellharbour SLSC Inc will be endorsed by the Club Executive.
- (b) Upon endorsement, such items will be incorporated into this document, recorded centrally, and made available to members via retention on the club's website or document management system or upon request to the Club Secretary or a member of the Club Executive.
- (c) This document, as endorsed by the Club Executive, shall be binding upon the committees and all sub committees and members of the club.
- (d) A Regulation, Rule, By Law or Policy may be made or amended only by a Notice of Motion.
- (e) Such regulations, rules, by laws or policies that are made, repealed or amended shall be recorded as per 1 (b) above.

## 2. OFFICERS OF THE CLUB

- (a) The Club may elect the following Honorary Officers who shall have no voting rights and who need not be members of the Club:

- Patron/s
- Vice Patron/s
- Solicitor
- Medical Officer/s
- Architect/ s
- Auditor

These Officers shall have the right to attend Annual and Special General Meetings and to speak or express opinions on business conducted at those meetings.

- (b) The Club shall elect the following officers who shall be members of the Club;

- President
- Vice President
- Secretary
- Treasurer

- Captain
- Vice Captain
- Junior Activities Chairperson
- Chief Training Officer
- Boat Captain
- Boat Vice Captain
- Inflatable Rescue Boat Captain
- Inflatable Rescue Boat Vice Captain
- Radio Officer
- Publicity Officer
- Maintenance Officer
- Delegates to Branch (2)
- Gear Steward/s
- First Aid Officer
- Board & Ski Captain
- Social Committee
- Registrar/Assistant Secretary
- Cadet Club Captain
- Carnival Organiser
- WHS Officer
- Member Protection Officer
- UAV Captain (as required)
- RWC Captain (as required)

### 3. DUTIES OF OFFICERS

- (a) The President shall administer and be responsible for all affairs of the Club and shall chair all meetings appertaining to the administration of the Club, except as provided for in these rules, and shall report to each Management Committee meeting those activities undertaken on behalf of the Club.
- (c) The Vice President shall assist the President, deputise as required and in the President's absence assume the responsibility and authority of that office.

Should the President and Vice President both be absent from a meeting or are unwilling to act as Chairperson, the members present at the meeting shall elect one of their own number to act as Chairperson. Minutes of proceedings at a meeting shall be

signed by the Chairperson of the meeting or by the Chairperson of the succeeding meeting.

- (d) The Secretary shall conduct all the correspondence of the Club, be responsible for the clerical administration of the Club and for the exhibiting and distribution of all instructions and notices to members via various means including notices, emails, and other electronic means.

The Secretary shall ensure that records are kept of the business of the Club, including the Rules, By-Laws and Regulations, Register of Members, Minutes of all General and Committee meetings and a file of correspondence. These records shall be held in the custody of the Secretary.

- (e) The Treasurer shall:-

i) Control all financial aspects of the Club as authorised and outlined in the rules and pay such accounts which have been presented to the Management Committee and approved for payment.

ii) Ensure that all money received by the Club is paid into an account in the Club's name as soon as practicable and without deduction, and a receipt is issued

iii) Ensure that correct books and accounts are kept, showing the financial affairs of the Club. These records shall be held in the custody of the Treasurer.

iv) At each meeting of the Management Committee, produce the Club bank statements, cheque book(s), a list of accounts for payment, unrepresented cheques and a full reconciliation.

- (f) The Captain shall be responsible for the conduct of members in all Club activities, for the general education in Surf Life Saving and surf awareness, for the discipline of members and for the conduct of Surf Life Saving operations, including competition and training operations.
- (g) The Chairperson Junior Activities Committee shall be directly concerned with all matters which affect the Junior Activities Members.
- (h) The Vice Captain shall assist the Captain and be responsible for all life saving gear and shall be directly responsible to ensure there are sufficient persons to fulfil patrols and will communicate with patrol members to maintain efficiency of patrols, and in the absence of the Captain shall exercise that officer's functions .
- (i) The Chief Instructor shall arrange and be responsible for classes of instruction in the methods of surf life saving as laid down in the manuals of the Surf Life Saving Association and shall arrange for examinations for Awards.
- (j) The Boat Captain shall be responsible for the care, housing and maintenance of all surf boats and surf boat equipment and shall supervise and organise the training of

members in surf boat practices. The Boat Captain shall be empowered to require any member to assist in the launching or housing of a boat and shall at all times be subject to the direction of the Club Captain.

- (k) The Boat Vice Captain shall assist the Surf Boat Captain in all their duties and in the absence of the Surf Boat Captain have the like powers and authority
- (l) The Inflatable Rescue Boat Captain shall be qualified and currently proficient as an IRB driver in accordance with the manuals of the Surf Life Saving Association and shall at all times be subject to the direction of the Club Captain. The IRB Captain shall be responsible for the care, maintenance and housing of the inflatable rescue boat/s and gear and shall also be responsible for the training, rostering and supervision of all IRB drivers and crew in consultation with the Club Captain.
- (m) The Inflatable Rescue Boat Vice Captain shall assist the Inflatable Rescue Boat Captain in all duties and in the absence of the Inflatable Rescue Boat Captain have the like powers and authority.
- (n) The Radio Officer shall be responsible for all Radio equipment owned and operated by the Club and shall ensure all equipment is in working order. The Radio Officer shall instruct all Active Members in the radio procedures as required by the SLSA of Australia.
- (o) The Publicity Officer shall be responsible for the overall media coverage (including traditional and social media) of relevant matters pertaining to events conducted and activities undertaken by the Club and shall endeavour to create a good public relations image with the media, general public and supporters of the Club. The Publicity Officer shall maintain a full record of all publicity coverage and report same to the Management Committee. No mention shall be made of any domestic affairs of members nor shall any media controversy be entered into involving any member, Club or the Association. Reference to the President and Executive should be made in relation to any public disclosures or statements on behalf of the Club. Reference to the Club's and SLSA's requirement to be apolitical and non-secular shall be complied with.
- (p) Delegates to Branch shall attend all general meetings of the South Coast Branch of the SLSA and shall submit a report to the Secretary of the proceedings of meetings attended. Should a Delegate be unable to attend a meeting, the Club will be required to appoint a proxy Delegate. The Delegate/s shall carry out all instructions that are received from the Management Committee.
- (q) The Gear Steward/s shall be responsible for the care, repair and maintenance of all the Club's life saving equipment except as elsewhere provided for, and shall report to the Club Vice Captain.
- (r) The First Aid Officer shall be responsible for the supply, maintenance & good order of the First Aid room at all times, ensuring Patrols keep the room clean at all times. The First Aid Officer should be the holder of a current First Aid Certificate.

- (s) The Board & Ski Captain shall be responsible for the care & maintenance of all Club Board & Skis. The Board & Ski Captain shall organise & supervise all training sessions and shall at all times be subject to the direction of the Club Captain.
- (t) The Cadet Club Captain shall be responsible to the Club Captain and may make approaches to the Club on behalf of the Under 15 & 18 Membership, and may appear and speak at Management Committee meetings on matters relating to the Under 15 & 18 Membership.
- (u) The Social Committee shall recommend, organise and supervise the conduct of all social functions held by the Club and shall submit financial statements of such functions to the Treasurer.
- (v) The Maintenance Officer shall be responsible for the general maintenance of the Club House, and may ask the Club Executive to make available Members to assist when required. The Maintenance Officer becomes a member of any Building Sub Committee as may be deemed necessary.
- (w) The Carnival Organiser will be responsible for all matters relating to Carnivals held by the Club. The Carnival Organiser may ask the Club executive to make available Members for assistance.
- (x) The Registrar/Assistant Secretary shall keep a complete list of all Members, category of membership and Awards gained, attendance and results of Club Point scores. The Registrar/Assistant Secretary will record Minutes of Management Committee meetings in the absence of the Secretary.
- (y) The WHS Officer shall be responsible for leading Work Health and Safety matters pertaining to club operations, including conduct of safety audits and management of WHS compliance issues
- (z) The Member Protection Officer is responsible for the Club's statutory obligations in relation to Working with Children and ensuring appropriate Working with Children Checks are conducted for relevant members. The Member Protection Officer shall be called upon to ensure that appropriate member protection policies are in place, understood and complied with in the conduct of the club's operations.
- (aa) The UAV Captain (as required) is responsible for coordinating the club's Unmanned Aerial Vehicle operations and providing appropriate leadership, education and support to the Club's UAV Operators and Pilots.
- (ab) The RWC Captain (as required) is responsible for overseeing the club's Rescue Water Craft (Jet ski) operations and providing leadership, education and support to the club's RWC Operators.

#### 4. PUBLIC OFFICER

- (a) The Management Committee shall appoint a person, who is 18 years of age or older and resident of NSW, to the position of Public Officer. If the person appointed is not already a member of the Executive Committee, he or she shall become a member of that Committee.

- (c) The Management Committee may at any time remove the Public Officer and appoint a new one.
- (d) The Public Officer shall be deemed to have vacated the position in the following circumstances:
  - i) Death.
  - ii) Resignation.
  - iii) Removal by the Management Committee or at a general meeting
  - iv) Bankruptcy or financial insolvency.
  - v) Mental illness.
  - vi) Residency outside New South Wales.
- (e) When a vacancy occurs in the position of Public Officer, the Executive Committee shall, within 14 days, notify NSW Fair Trading and the Australian Charities and Not for Profits Commission (ACNC) , by the prescribed form and appoint a new Public Officer.
- (f) The Public Officer is required to notify NSW Fair Trading/ACNC, or its successor, by the prescribed form concerning:
  - i) Appointment (within 14 days).
  - ii) A change of residential address (within 14 days)
  - iii) A change in the Club's Objects or Constitution (within 14 days).
  - iv) A change in the membership of the Executive Committee (within 14 days).
  - v) The Club's financial affairs (within one month after the Annual General Meeting).
  - vi) A change in the Club's name (within one month)
- (g) Service of documents on the Club is effected by serving them on the Public Officer or by serving them personally on two members of the Executive Committee.

## 5. JUNIOR ACTIVITIES

- (a) The Management Committee shall elect two Delegates from their number who shall attend the Junior Activities meetings at which they shall have voting rights on all matters.
- (b) The Club shall have a Junior Activities group known as 'The Shellharbour Surf Life Saving Club 'Penguins ' and shall be controlled by the Junior Activities Committee (JAC) who shall be responsible to the Club Management Committee.

The Club Management Committee shall ensure that all aspects of the JAC including administration and Duties of Officers are in accordance with the Rules of the SLSA of Australia.

Persons eligible to vote at a Junior Activities Group General Meeting shall be those parents or guardians of members designated as Junior/Nipper members, and other members who express an interest in Junior Activities affairs provided they are aged 13 years & over.

- (b) The Junior Activities group shall be subject to the following terms of reference:
- i) The responsibility for the conduct and co-ordination of all matters relating to Junior Activities.
  - ii) To provide Junior Activity members with an educational and teaching experience in a wide range of subjects and skills within the aquatic/marine environment.
  - iii) To prepare Junior Activity members for their eventual transition to the marine and patrol involvement of the Surf Life Saving Association .
- (c) The Junior Activities group shall elect :
- i) A Junior Activities Chairperson, a Junior Activities Secretary, a Junior Activities Treasurer, and a Junior Activities Supervisor all with full voting powers within the Junior Activities Group.

AND MAY ELECT

- ii) A Deputy Junior Activities Chairman, a Deputy Junior Activities Supervisor, a Junior Activities Gear Steward, a Junior Activities Assistant Secretary, Age Managers and age group coaches with the right to vote.
- (d) The Officers mentioned in sub-clause (c) (i) above shall constitute the Executive of the Junior Activities Committee and shall have the power to deal with matters requiring immediate attention.
- (e) The JAC shall elect two officers from their number to act as Delegates to the Club Management Committee. They will report the activities of the JAC to the Management Committee and be eligible to vote on matters affecting the JAC.
- (f) The JAC may elect two officers from their number, to act as Delegates to the Branch Junior Activity Board, where required. They will report the activities of the JAC to the Branch Junior Activities Board and vice-versa.
- (g) Officers specified in clause (e) (i) and (ii) shall be elected at the Junior Activities Annual General Meeting from nominations submitted by the Junior Activity members.
- Officers elected shall need the endorsement of the Club Management Committee.  
Notice calling for nominations shall be in accordance with the Rules of the Club.
- (h) Voting and ballots shall be conducted in accordance with the Rules of the Club.
- (i) All Officers shall continue in office subject to resignation or removal from office until their successors are appointed. In the event of a vacancy occurring, such vacancy may be filled at a meeting of the Junior Activities Committee.
- (j) Any 'honours ' bestowed by the Junior group in relation to integration with the Senior Club shall be applicable to the Junior Activities section only.
- (k) Business shall be conducted at the following Junior Activities group meetings.

- i) The Annual General Meeting, which shall be held in each calendar year, and prior to the Club Annual General Meeting.
- ii) Ordinary General Meetings which shall be held as required.
- iii) Special General Meetings which shall be held if required.
- iv) Committee Meetings which shall be held at least monthly during the surfing season.
- v) Executive Committee Meetings which shall be held as and when required.

Quorum for all General Meetings shall be in accordance with the overall club's constitution and quorum for Committee Meetings shall be in accordance with 50% plus one Committee Members.

Minutes of all meetings shall be recorded and shall be circulated to Officers of the JAC and to the Club Secretary.

## 6. EX-OFFICIO MEMBERS

The President, Secretary and the Treasurer shall be ex-officio members of all committees except as otherwise may be determined.

## 7. CLUB COLOURS AND COMPETITION CAPS

- (a) The Club Colours shall be Royal Blue, Red and Gold and the design of the Club Competition Cap shall be Royal Blue, Red and Gold stripes. The Red is traditionally worn on the right of the wearer's head.
- (b) Any desired alterations must first receive the approval of the Surf Life Saving Association.

## 8. BADGES AND BLAZERS

The design and colour of Club Badges and Blazers shall be as adopted at a general meeting and can only be changed by the passing of a motion.

Note: See also '20. Club Apparel '

## 9. PATROLS

All members eligible to patrol , other than those who are exempt from patrol duties and those to whom leave of absence has been granted by the Management Committee, shall patrol Shellharbour North beach during the patrol season and at such hours as may be determined by the South Coast Branch of the SLSA. Patrolling by members shall be in accordance with the relevant Life Saving Service Agreement, as agreed between the Club, SLS South Coast Branch and Shellharbour City Council.

## 10. VISITORS

A member may invite a Visitor into the Club premises provided that such visitor is first introduced to a Management Committee Officer. The introducing member shall be responsible for such visitor. Notwithstanding the foregoing, an Officer may permit distinguished visitors to use the Club premises at their discretion and shall report such permission to the Management Committee.

## 11. PREMISES AND PROPERTY

- a) The security of the Surf Clubhouse shall be vested in the Executive Committee.
- b) The President shall have custody of all keys and will be responsible to the Executive Committee for the proper allocation of them to selected Office Bearers at each Annual General Meeting and throughout the season.
- c) A register of all keys issued shall be kept and be under the President's control and the keys shall be returned to the President at the Annual General Meeting.
- d) The electronic dongle access system shall be administered by the Club Secretary and provide appropriate access to members aged 18 plus. Access levels are determined based on club member responsibilities and include –

Patrolling Member – general access to the clubhouse, Gear Shed (Board and Ski);  
Patrol area; First Aid room and Boat Shed;

General Member – general access to the clubhouse and Gear Shed

Executive/Responsible Officers – Access All Areas

Some specific access eg. Soft Gear, BBQ Area are assigned to relevant responsible officers as required

No members under the age of 18 are to be issued with their own access dongle.

- e) The Surf Clubhouse is for the use of the Club Members and/or others at the discretion of the Management Committee. Appropriate booking systems shall be administered by the Club Secretary or their delegate. The use of the Clubhouse for members or their immediate families for funerals and wakes will be provided free of charge. Usage for other purposes will be subject to the Club hire policy.
- f) The adjacent Function Centre is considered a separate venue and will be under the control of the Management Committee and utilised in the interests of the club. This may include commercial arrangements to aid in fundraising, including the commercial sub lease of said function centre.
- g) The Club's consent must be obtained for the hiring or leasing of the building or its precincts.
- h) No unseemly conduct likely to interfere with the comfort of Club Members will be permitted.
- i) No member shall remove from the Club or use any of the Club's property for any purpose other than that for which it is intended without the sanction of the Club President.
- (h) All property wilfully damaged or destroyed shall be paid for or replaced by those found to be responsible.
- (i) The Management Committee shall at all times ensure that Club property is adequately insured.

## 12. RESPONSIBLE SERVICE OF ALCOHOL

- (a) In relation to any club functions, members are to abide by the appropriate liquor licensing legislation and practice the Responsible Service of Alcohol. Reference to the Club Licensee shall be made to ensure appropriate compliance.

## 13. POLITICS AND RELIGION

- (a) The Club shall be strictly non political and non sectarian, and shall not directly or indirectly allow to be introduced at any meeting any matter intended or likely to support or attack any cause in any political or religious controversy, actual or potential.
- (b) Any member who publicly participates in any political gathering or meeting, or who publicly makes any political statement, express or implied, shall not act or suffer to be done, so as to indicate that the views expressed are those of the Club.

## 14. NOTICES OF MOTION

To make, amend or repeal a By-Law or Regulation may only be done by means of a Notice of Motion which shall be given in writing, by the mover and seconder, to the Secretary at least 21 days prior to the date of the meeting at which the notice of motion is to be dealt with .

Notices of Motion in relation to Special Resolutions must be in the hands of the Secretary at least 28 days prior to the date of the meeting.

## 15. PROCEDURES AND RULES OF DEBATE

- (a) Whenever the Chairperson speaks during debate, the member then speaking shall be silent.
- (b) In the case of any remark considered by the Chairperson to be offensive or imputing improper motives, the Chairperson may call upon a speaker to withdraw and apologise.
- (c) The Chairperson may call a member to order. If such member persists on being disorderly, the Chairperson may call upon such member to withdraw from the meeting.
- (d) It shall not be permissible to dispute the Chairperson's rulings, or move a motion of dissent from a ruling, on matters of procedure and points of order.
- (e) Any member desiring to speak shall raise their hand and address the Chairperson.

- (f) If two or more members speak at the one time, the Chairperson shall decide who is entitled to priority.
- (g) The meeting may decide that a particular person shall or shall not be heard, provided that a motion of this nature shall not be debated.
- (h) No member shall interrupt another member who is speaking except to raise a point of order.
- (i) No member shall digress from the subject under discussion.
- (j) No member shall use offensive or unbecoming words.
- (k) During the debate a member may raise a point of order whereupon the member then speaking shall be seated until the point of order, is ruled upon by the Chairperson.
- (l) It shall be competent for any member to move a motion of dissent from the Chairperson's ruling other than on matters of procedure and points of order. The mover of a motion of dissent shall concisely state the point. The seconder and Chairperson only may then speak to the motion.
- (m) At any time during the debate, a member may move "that the question be now put ". Provided the Chairperson is satisfied that reasonable time for debate of the original motion has been allotted, the motion shall be put without debate - it need not be seconded. This motion may be applied to an amendment, in which case it is the amendment which is immediately put to the vote. It shall not be competent for the mover, seconder or any person who has spoken to the original motion or amendment to move "that the question be now put ".
- (n) If carried, the original motion shall be put to the vote without further debate except that the mover thereof shall have the right of reply - if lost, the debate may proceed.
- (o) A member may move the adjournment of the debate to a subsequent meeting. If a motion for adjournment is lost, the mover thereof shall not be allowed to speak again on the question under debate. If carried, the mover shall have the right of resuming the debate at the ensuing meeting and the mover of the original motion shall have the right of reply.
- (p) Any member proposing a motion or an amendment shall state its nature before addressing the meeting thereon.
- (q) The mover of a motion shall not occupy more than ten minutes, nor any other speaker more than five minutes, provided that the meeting may, by resolution, without debate, grant an extension of time to any speaker.

- (r) No member may speak more than once to a motion except with the Chairperson's permission, in explanation or reply, or to ask a question but may speak again on any amendment to the motion.
- (s) The mover of a motion's right of reply shall be exercisable at the end of the debate.
- (t) The mover of an original motion must get the consent of the seconder, and the approval of the meeting, before making any alteration to the wording of his motion.
- (u) Any member (other than as provided in sub clause (v) may move an amendment to a motion, provided it is not a direct negative of the motion to be amended.
- (v) The mover or seconder of a motion may not move or second an amendment to it but may speak on any such amendment and vote in favour of it.
- (w) A particular member may move or second one amendment only to each motion, but may speak on amendments moved by others.
- (x) An amendment having been moved, it shall not be competent to move any further amendment, provided that notice may be given of intention to move a further amendment when the previous amendment has been determined. Only one amendment can be considered at one time.
- (y) If there is an indication of more than one amendment to be brought forward the mover of the original motion may elect to reply at the end of the debate on the first amendment.
- (z) The mover of an amendment has no right of reply.
- (aa) A member who formally seconds a motion or amendment without speaking may speak in support at a subsequent stage of the debate.
- (ab) Amendments shall be put to the meeting before the motion is put, and shall be committed to the meeting in the order in which they are received.
- (ac) When an amendment is carried the motion as amended becomes the motion before the meeting.
- (ad) Motions and amendments can be withdrawn only when a majority of those present at the meeting consent. A motion for withdrawal is open to debate, which, however must be confined to the matter of withdrawal.
- (ae) If, after a motion has been determined, it is considered in the general interest that the matter should be re-opened for discussion before the termination of the same meeting, the meeting may, by a two to one majority vote, order its recommittal.

## 16. SAVING PROVISIO

In the event of anything occurring not within the scope of these Rules and By-Laws, the Management Committee shall first determine if the matter is covered in Branch, State or Association rules and by-laws, and if not provided for, shall deal with same and their decision shall be binding.

## 17. REGULATIONS FOR PATROLS

- (a) Patrols shall be appointed by the Club Captain in conjunction with the Club Vice

Captain . Once appointed, the patrol members shall be under the immediate direction of the Patrol Captain assisted by the Patrol Vice Captain (where applicable).

- (b) Dates of patrol rosters and hours of duty of each patrol member shall be set out on the patrol roster (and made available to each rostered patrol member). Public Posting of the patrol roster shall be deemed to be sufficient notice of the times such member shall be on duty.

Patrol members must ensure that they are at the beach and ready for duty and suitably attired at the rostered starting time for their patrol.

- (c) A member unable to attend an allotted patrol may arrange a substitute provided that the substitute has no less SLSA qualification.

- (d) No member of a patrol shall be permitted to leave the area being patrolled during the period of duty without the permission of the Patrol Captain.

- (e) Members of patrols shall perform any duty allotted by the Patrol Captain in the actual work of life saving or any other task deemed necessary for the efficient patrolling of the beach.

- (f) Members of patrols who are candidates for any award of the SLSA will be granted leave to attend classes on notification to the Club Captain.

- (g) Life Saving practice shall be carried out from time to time under instruction from the Patrol Captain or the Patrol Captain's nominee .

- (h) Patrol Captains shall:

- i) Check and have placed on the beach all gear as is required by the South Coast Branch SLSA.
- ii) Allot duties to each patrol member immediately on the commencement of the patrol.
- iii) Ensure that the last patrol on duty each day returns all gear in a cleaned and serviceable condition and see that such gear is securely stowed.
- iv) Enter appropriate information into the various Association Log Books. (These may be electronic logs/registers).
- v) Supervise the signing of the patrol log book at the commencement and termination of patrols.
- vi) Be conversant with Local Government Ordinance relating to the powers of surf clubs, beach inspectors, etc. The utmost discretion should be used in all dealings with the general public.

- (i) Any patrol member who fails to fulfil a duty allocated by the Patrol Captain may be required within 14 days to explain in person or in writing reasons to the Management Committee which shall determine what action, if any, shall be taken.

- (j) In the event of a patrol finishing its period of duty and not being relieved on time, the Patrol Captain shall retain sufficient patrol members to maintain efficiency until relieved.

Club competitions shall be conducted in accordance with the rules of the current SLSA Competition Manual/s and Association Rules and By-Laws. The types of events, grades of events, scheduling of events and minimum requirements for the number of starters for events, shall be determined from time to time by the Management Committee.

#### 19. TROPHIES AND PRIZES

Trophies and Prizes (cash or kind) and eligibility to accept or compete for such trophies and prizes shall be in accordance with the ruling of the current Competition Manual/s and Rules and By-Laws of the Surf Life Saving Association of Australia.

#### 20. CLUB APPAREL

Apparel bearing the Club's name, shall require the approval of the Management Committee.

## **Policies**

Board and Ski Rack Policy

Club Hall Hire Policy

Senior Board & Ski Subsidy policy and application form

Patrol requirements document

Surf Club Junior Handbook

Competition Levy

Patrol and SSV SOPs

Club logos files for printing etc?